



Babergh and Mid Suffolk District Councils
 Licensing Team
 Endeavour House
 8 Russell Road
 Ipswich
 IP1 2BX
 Phone Number: 0300 123 4000 Option 6
 Email: Licensingteam@baberghmidsuffolk.gov.uk

BUSINESS AND PLANNING ACT 2020	APPLICATION FOR THE GRANT OF A PAVEMENT LICENCE
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(Please read the guidance notes at the end of this form when completing it)

SECTION 1: APPLICANT DETAILS (INDIVIDUAL APPLICANTS)		
Title: MR.	First name(s): NICK	Surname: HUGHES
Postal Address:		
Post Town:		Post Code:
Phone (Home):		Phone (Mobile):
e-mail address:		
Date of Birth:		NI number:

SECTION 2: APPLICANT DETAILS – OTHER APPLICANTS (eg companies)	
Name: BRUFORDS LTD.	
Registered Address: 4 High Street Debenham Suffolk.	
Post Code: IP14 6QH.	
Phone (daytime):	Phone (Mobile):
e-mail address:	
Registered number (where applicable): 15958485.	

SECTION 6 – RELEVANT PURPOSE THE APPLICATION RELATES TO:

Which of the following relevant purposes do you wish to put furniture on the highway for?
(please select **ONE** of the following options)

To sell or serve food or drink supplied from, or in connection with relevant use of, the premises	<input type="checkbox"/>
For the purpose of consuming food or drink supplied from, or in connection with relevant use of, the premises	<input checked="" type="checkbox"/>
Both of the above purposes	<input type="checkbox"/>

SECTION 7: DAYS AND TIMES

During what times do you propose to place furniture on the highway on each of the following days:
Please use the 24hr clock, e.g. 10:00 to 20:00.

	Mon	Tues	Wed	Thu	Fri	Sat	Sun
From	8 : 00	8 : 00	8 : 00	8 : 00	8 : 00	8 : 00	9 : 00
To	16 : 30	16 : 30	16 : 30	16 : 30	16 : 30	16 : 30	5 : 00

SECTION 8 – FURNITURE TO BE PLACED ON THE HIGHWAY

Please provide a description of the furniture you propose to place on the highway
(Please note you are required to provide photographs or brochures of the proposed furniture with your application)

8 x Belero Perth Pavement style square tables
600mm x 600mm square. See image 2
16 x (2 chairs per table) matching chairs. see image 3

SECTION 11 – DECLARATIONS BY APPLICANT

I understand that I am required to give notice of my application in accordance with the requirements of the Business and Planning Act 2020 and that failing to do so will lead to the revocation of any licence granted.

I understand I must hold and maintain public liability insurance up to a value of £5million.

I understand my application will not be considered to be complete until all the required documents and information have been provided and the application fee has been paid.

I understand that the application fee paid is non-refundable if my application is refused or if any licence granted is subsequently surrendered or revoked.

I understand that the Authority is under a duty to protect the public funds it administers, and to this end may use the information I have provided on this form for the prevention and detection of fraud. I understand that it may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

I declare that the information given above is true to the best of my knowledge and that I have not wilfully omitted any necessary material. I understand that if there are any wilful omissions, or incorrect statements made, my application may be refused without further consideration or, if a licence has been issued, it may be liable to revocation.

I understand that the Authority is collecting my data for the purposes described on this form and will not be used for any other purpose, or passed on to any other body, except as required by law, without my consent.

Signature:

Print Name:

Date:

9/1/2025.

Contact name (where not previously given) and postal address for correspondence associated with this application

Post town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

Privacy notice

Babergh & Mid Suffolk District Council are Data Controllers and can be contacted at: Babergh & Mid Suffolk District Councils, Endeavour House, 8 Russell Road, IPSWICH IP1 2BX. The Data Protection Officer can be contacted at the same address.

We are collecting your personal information in order to process your application. For more information on this see: [How we use your information - Babergh District Council - Babergh & Mid Suffolk District Councils - Working Together](#).

Your data will not be shared with third parties unless used for council purposes, in order to enquire and receive information relating to your licence, prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation, for example we will share your data with Defra so that Defra can create a database to support the operation of charging clean air zones by local authorities or other air quality plans.

Your data will be kept in line with our retention policy.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Automated decision making and processing is not used during this application. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format, please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at: Wycliff House, Water Lane, Wilmslow, Cheshire, SK9 5AF Phone: 0303 123 1113.

If you do not provide the information required on the application form, then we will not be able to process application for a licence. Your data must be kept up to date in accordance with the conditions of your licence.

For further information on our Data Protection Policies please go to our website: [How we use your information - Babergh District Council - Babergh & Mid Suffolk District Councils - Working Together](#) or email: data.protection@baberghmidsuffolk.gov.uk

Map ①



Notes Scale Plan.

Tables 600mm x 600mm.

- * No Road Signs
- * No Street Furniture.
- * Parasol's None.
- * All Tables + chairs to be removed each night to inside.

Carriage way. High Street IP11 6QH

Pavement.

