



Civil Parking Enforcement (off street)
Annual report - 2021/22



Civil Parking Enforcement (off street) Annual report - 2020/21

Introduction

This Annual Parking Report provides an overview of the car parking and enforcement services for the period 1 April 2021 to 31 March 2022.

Under the Traffic Management Act 2004, the Council is required to publish its annual parking accounts, for the previous financial year.

The report provides financial and statistical information on parking income, expenditure and Penalty Charge Notices and allows the Council to reflect upon its performance of parking provision for its customers.



Car Park Overview

We operate 13 off street car parks in Debenham, Eye, Needham Market, Stowmarket and Woolpit

We are a British Parking Association Member
www.britishparking.co.uk



We are working towards upgrading our pay and display machines in our car parks

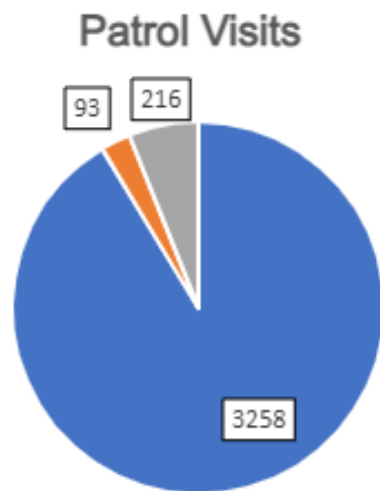
To ensure that our car parks are used correctly by our customers we operate parking restrictions which are observed and enforced in a fair, accurate and consistent manner in compliance with the Off Street Parking Places Legal Orders (which can be viewed on our website, [Civil Parking Enforcement » Babergh Mid Suffolk](#)) Civil enforcement Officer patrol our car parks regularly to ensure they are safe and correctly used by our customers.



Enforcement Performance

The following tables and charts provide a summary of various performance measures for the year **6 April 2021 to 31 March 2022**.

In total there were **3,567** separate patrol visits carried out by the civil enforcement teams across the district. **1,498** Penalty Charge Notices (PCNs) were issued along with **770** hours of Civil Enforcement Officer patrol time.



■ Stowmarket ■ Eye ■ Needham Market

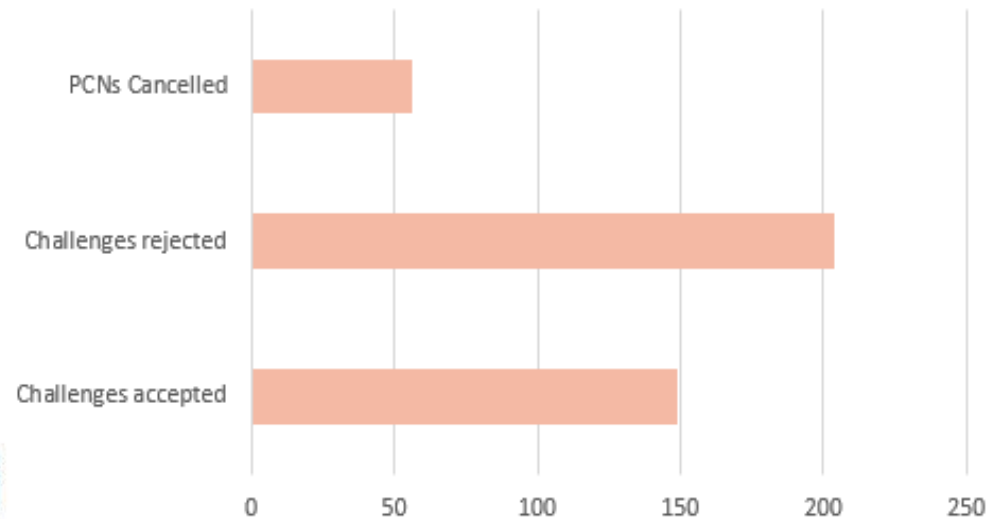
Car Park	Patrol visits	Total PCNs Issued	Total Patrol Hours (hh:mm)
STOWMARKET			
Bury St Car Park	528	125	80:19:01
Gipping Way Car Park	47	0	02:45:27
Iliffe Way Car Park	437	88	77:57:07
Ipswich St Car Park	324	202	69:42:09
Meadow Centre Car Park	528	253	165:21:06
Milton Road Car Park	565	374	141:33:30
Union St Car Park	332	93	33:02:54
Union St West Car Park	497	252	83:46:19
EYE			
Cross St Car Park	54	15	08:16:24
Buckshorn Lane Car Park	39	5	01:51:51
NEEDHAM MARKET			
Station yard Car Park	216	91	105:47:37
TOTAL	3,567	1,498	770:23:25



Penalty Charge Notice (PCN), Appeals and Cancellations

Penalty Charge Notices (PCNs) are issued to motorists found to be in contravention of parking restrictions, for example; vehicles not parking wholly within the bay marking, not displaying a pay and display ticket, or misuse of a blue badge bay etc. The Traffic Management Act 2004 provides statutory grounds on which a PCN can be challenged, mitigating circumstances should be considered, and the process that must be followed. Details on how a PCN can be challenged can be found on our website

PCN Challenges

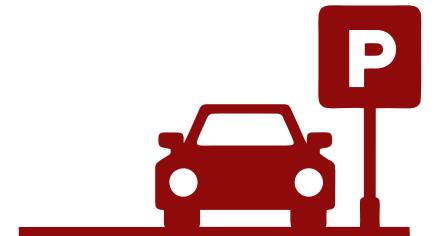


1498 PCN's were issued in 2021/2022

204 of those **PCNs** were **challenged**

149 of those **challenged** were **accepted** due to the **mitigating evidence** submitted

56 PCNs were cancelled



Financial Performance

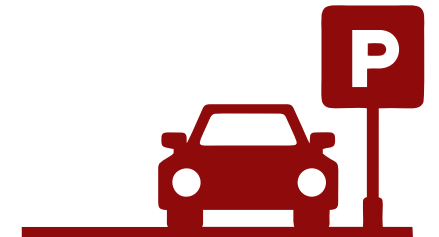
Expenditure costs include Civil Enforcement Officers provided as part of the Councils partnership with West Suffolk Council and Ipswich Borough Council.

Income from car parking fees and Penalty Charge Notices (parking tickets) will be used to off-set the cost of the full parking function.

Below is a financial summary for the Civil Parking Enforcement function for 2021/22.



Financial Summary	
Expenditure inc employee costs	£79,749
Income from Penalty Charge Notices	£36,482
Net expenditure / cost of running off street Civil Parking Enforcement	£43,267



Civil Enforcement Officer Testimonials

- *Investing in new pay and display machines will make huge difference*
- *Members of the public are friendly and happy to talk to the Civil Enforcement team when they see them doing their jobs*
- *Educating drivers is always the preferred option, issuing a Penalty charge Notice is a last resort*
- *When we do issue a Penalty Charge Notice, we issue to the vehicle not the person. I'm glad there is an appeal process in place, as sometimes vehicles are parked illegally and there are mitigating circumstances that need to be considered when an appeal is submitted*

