



## **Town & Country Planning Act 1990 Neighbourhood Planning (General) Regulations 2012 (as amended)**

South Norfolk Council and Mid Suffolk District Council received an application from Diss Town Council (the 'Qualifying Body') to designate a multi-parish, cross-county boundary Neighbourhood Plan Area.

The application was made for and on behalf of ...in South Norfolk ...Diss Town Council, Roydon Parish Council, Burston & Shimpling Parish Council and, Scole Parish Council and ... in Mid-Suffolk ... Palgrave Parish Council, Stuston Parish Meeting and, Brome & Oakley Parish Council.

The application was made under Regulation 5 of the Neighbourhood Planning Regulations and comments were invited between Friday 16 June 2017 and Monday 31 July 2017

In total, nine representations were received. Three were submitted jointly to both district councils and the remaining six were submitted directly to South Norfolk. No material representations were made questioning the extent of the area proposed for designation.

Accordingly, under Regulation 7, and following the completion of the statutory consultation period, South Norfolk Council and Mid Suffolk District Council hereby designate that part of the application area which falls within their district. Consequently, the whole area is now designated.

A map identifying the whole Neighbourhood Plan Area, and a table summarising the representations made can be found at:

[www.south-norfolk.gov.uk/diss-and-district-neighbourhood-plan](http://www.south-norfolk.gov.uk/diss-and-district-neighbourhood-plan)

[www.midsuffolk.gov.uk/DissandDistrictNP](http://www.midsuffolk.gov.uk/DissandDistrictNP)

<p><b>Tim Horspole</b> <b>Director of Planning and Environment</b> South Norfolk Council 23 August 2017</p>	<p><b>Tom Barker</b> <b>Assistant Director - Planning for Growth</b> Babergh and Mid Suffolk District Council 23 August 2017</p>
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## Diss & District Neighbourhood Plan Area Designation Application Responses

23 August 2017

In order to prepare a Neighbourhood Plan, the first formal stage is to designate the Neighbourhood Area (see Neighbourhood Planning (General) Regulations 2012 (as amended)). The 'qualifying body' (the Parish or Town Council) has to apply to the relevant Local Planning Authority to designate a neighbourhood area - stating its reasons why and submitting a map of the proposed area.

As the Diss & District Neighbourhood Plan covers not just the town of Diss but a number of adjacent parishes both north and south of the county boundary, a joint application was made by Diss Town Council to both South Norfolk Council and Mid Suffolk District Council for and on behalf of the following ... in South Norfolk ... Diss Town Council, Roydon Parish Council, Burston & Shimpling Parish Council and, Scole Parish Council ... and in Mid-Suffolk ... Palgrave Parish Council, Stuston Parish Meeting and, Brome & Oakley Parish Council] to designate the whole area.

A statutory consultation as set out in the above regulations was undertaken by both local authorities between Fri 16 June 2017 & Mon 31 July 2017.

The following comments were submitted to both South Norfolk Council and Mid Suffolk District Council:

Date	Consultee Name	Consultee Organisation	Summary of Comments	Action required?
16-06-17	Stewart Patience (Strategic & Spatial Planning Manager)	Anglian Water Services Ltd	No comments to make at this time but would welcome the opportunity to make representations on draft stages of the DDNP on any aspects relevant to Anglian Water.	No further action required at this stage.
20-07-17	Robert Feakes (Senior Planning & Growth Officer)	Suffolk County Council	<p>SCC does not object to the area as proposed. However, as the plan is developed, appropriate consideration will need to be given to the impacts of proposals on other parishes in the locality. In this respect, the Plan is likely to be more complex than most, given the need to work across administrative boundaries.</p> <p>SCC will work with authorities in Norfolk to help advise on the infrastructure implications of this Plan. Careful consideration will also need to be given to the relationship with the emerging Mid Suffolk Local Plan.</p> <p>The Plan may or may not impact on SCC service responsibilities, depending on what the Town and Parish Councils are seeking to achieve. If the plan is likely to impact on any County Council services, such as transport or education (in particular), we would welcome the opportunity to discuss proposals at an early stage in the Plan's preparation. Potentially relevant services include:</p>	<p>SCC's offer work with authorities in Norfolk to help advise on the infrastructure implications of this Plan are noted.</p> <p>No further action required at this stage.</p>

Date	Consultee Name	Consultee Organisation	Summary of Comments	Action required?										
			<table border="1"> <tr> <td>Archaeology</td> <td>Libraries</td> </tr> <tr> <td>Education</td> <td>Minerals and Waste</td> </tr> <tr> <td>Fire and Rescue</td> <td>Natural Environment</td> </tr> <tr> <td>Flooding</td> <td>Public Rights of Way</td> </tr> <tr> <td>Health and Wellbeing</td> <td>Transport</td> </tr> </table> <p>SCC is already aware of an aspiration in Palgrave to relocate Palgrave Primary School within the village.</p>	Archaeology	Libraries	Education	Minerals and Waste	Fire and Rescue	Natural Environment	Flooding	Public Rights of Way	Health and Wellbeing	Transport	
Archaeology	Libraries													
Education	Minerals and Waste													
Fire and Rescue	Natural Environment													
Flooding	Public Rights of Way													
Health and Wellbeing	Transport													
23-07-17	Sarah Foote (Parish Clerk)	Palgrave Parish Council	As a participating Local Council, we fully support the area designation and look forward to the Neighbourhood Plan process being able to progress.	No further action required at this stage.										

The following comments were submitted to South Norfolk Council:

Date	Consultee Name	Consultee Organisation	Summary of Comments	Action required?
21-06-17	Jacquie Salt (Consultations Team)	Natural England	<p>NE make no comment on the suitability of the proposed plan area / proposed NP body but do offer the following general advice which may be of use in developing the plan:</p> <ul style="list-style-type: none"> <li>NE is a non-departmental public body whose statutory purpose is to ensure that the natural environment is conserved, enhanced, and managed for the benefit of present and future generations, thereby contributing to sustainable development. Your LPA should be able to advise you when we should be consulted further on your neighbourhood plan.</li> <li><u>Planning policy for the natural environment</u>: NDPs and NDOs present significant opportunities, but also potential risks, for the natural environment. Proposals should be in line with the National Planning Policy Framework. The key principles are set out in paragraph 109.</li> </ul> <p style="text-align: right;"><i>Cont...</i></p>	<p>No further action required at this stage.</p> <p>A full copy of NCC's response has been fwd to the DDNP Working Group for their information</p>

Date	Consultee Name	Consultee Organisation	Summary of Comments	Action required?
			<ul style="list-style-type: none"> <li>• The NP body should also consider the natural environment policies in the area's Local Plan. The NHP should be consistent with these, and the NP body may decide that the emerging NP should provide more detail as to how some of these policies apply or are interpreted locally.</li> <li>• Provide an annex listing sources of environmental information and some natural environment issues that the qualifying body may wish to consider as they develop their NHP.</li> </ul>	
28-06-17	Stephen Faulkner (Principal Infrastructure & Economic Growth Planner)	Norfolk County Council	<p>Thank you for consulting [NCC] on the proposed Area Designation. The officer-level comments below are made on a without prejudice basis and the County Council reserves the right to make further comments on any emerging NP.</p> <p>While [NCC] does not have any objection to the proposed Area Designation, it is felt that the Town and Parish Council's in preparing the Joint Neighbourhood Plan will need to:</p> <ul style="list-style-type: none"> <li>(a) Ensure that cross-boundary issues are fully taken into account in the preparation of the Plan (e.g. both Norfolk and Suffolk County Council's will need to be consulted on, for example: transport; minerals and waste; flood risk/drainage; historic environment; and Green Infrastructure etc.;</li> <li>(b) Work closely with key infrastructure providers on infrastructure and service provision to enable effective and timely delivery; and</li> <li>(c) Work closely with both Norfolk and Suffolk County Councils and the relevant Local Planning Authorities.</li> </ul>	<p>No further action required at this stage.</p> <p>A full copy of NCC's response has been fwd to the DDNP Working Group for their information.</p>
11-07-17	John Hiskett (Senior Conservation Officer)	Norfolk Wildlife Trust	<p>NWT are pleased to see that the boundary of the proposed NP covers a number of parishes around the town. This should enable consideration of how green infrastructure and ecological networks may contribute towards the plan. We support the proposed boundary.</p>	<p>No further action required at this stage.</p>

Date	Consultee Name	Consultee Organisation	Summary of Comments	Action required?
23-07-17	Cllr Spratt (West Depwade Division)	Norfolk County Council	This is a good idea but can you please ensure that there is scope for self build and that brown field sites are register[ed].	No further action required at this stage.
24-07-17	Sarah Foote (Parish Clerk)	Brome & Oakley PC	Brome & Oakley, as one of the local councils, included in the area designation are happy to support this plan area.	No further action required at this stage.
28-07-17	Megan Pashley (Senior Policy Researcher)	Gladman Developments Ltd	<p>Submitted a detailed response which highlights a number of key requirements to which the emerging DDNP should have regard:</p> <ul style="list-style-type: none"> <li>• <i>it must meet the Basic Conditions,</i></li> <li>• <i>it must have regard to NPPF &amp; NPPG, incl' taking into account the latest and most up-to-date evidence of housing need,</i></li> <li>• <i>it should be flexible enough to ensure that any policies are not overridden on the adoption of [relevant emerging local plans]</i></li> <li>• <i>it should plan positively for new development, and add value to policies set out in Local Plan and national guidance,</i></li> <li>• <i>it should be mindful of any need / requirement to undertake a Strategic Environmental Assessment (SEA).</i></li> </ul> <p>Respondent also extended an offer of assistance to the Parish Council in the preparation of their neighbourhood plan.</p>	<p>No further action required at this stage.</p> <p>A full copy of Gladman's response has been fwd to the DDNP Working Group for their information.</p>

As no material representations were received ...

- With regards to South Norfolk, the 'Director of Planning and Environment' may accordingly designate that part of the application area which falls within their district under powers delegated by Full Council.
- With regards to Mid Suffolk, the 'Assistant Director - Planning for Growth' may accordingly designate that part of the application area which falls within their district under powers delegated by Full Council.

Consequently, the whole area is now designated.

# Application to designate a Neighbourhood Area

## Town and Country Planning Act 1990 Neighbourhood Planning (General) Regulations 2012 (as amended)

### Publication of applications on the Babergh / Mid Suffolk District Council websites:

Please note that the information provided on this application form may be published on the Authority's website. If you require any further clarification, please contact: [communityplanning@baberghmidsuffolk.gov.uk](mailto:communityplanning@baberghmidsuffolk.gov.uk)

\* Indicates a mandatory field

1. Parish Clerk details	
* Title	Ms
* First Name	Deborah
* Last Name	Sarson
* Property name / no.	Council Offices
* Address 1	11-12 Market Hill
* Address 2	
* Address 3	
* Town	Diss
* County	Norfolk
* Postcode	IP22 4JZ
* Email	deborah.sarson@diss.gov.uk

2. Additional contact (if different)	
Title	
First Name	
Last Name	
Property name or no.	
Address 1	
Address 2	
Address 3	
Town	
County	
Postcode	
Email:	

### 3. Relevant body:

Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and section 5C of the 2012 Regulations.

Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

\* District: Mid Suffolk  
Parish: Diss (as the lead body for the seven parishes)

### 4. Name of the Neighbourhood Area:

Please give a name which your neighbourhood area will be formally known: \*

Diss & District Neighbourhood Plan

## 5. Extent of the area:

Please indicate below and attach an OS plan showing the intended extent of the area: \*

- |                                     |                                  |
|-------------------------------------|----------------------------------|
| <input type="checkbox"/>            | Whole parish boundary area       |
| <input type="checkbox"/>            | Part of the parish               |
| <input checked="" type="checkbox"/> | Joint with neighbouring parishes |

To satisfy Regulation 5 of the Neighbourhood Planning (General) Regulations 2012, a statement is required to explain why the proposed neighbourhood plan area is considered appropriate in order for it to be designated. Please provide a statement below that explains why you consider the extent of the neighbourhood area appropriate: \*

The surrounding parishes look to Diss for most of their services, shops and traders and for employment and public transport. Diss in turn can only thrive with the support of those living in the surrounding area. The smaller parishes would like to have a say about where and how development happens in their areas, but could not develop a Neighbourhood Plan on their own. By working collectively we can protect the key interests of each community whilst taking a more strategic approach to infrastructure needs by devising a plan for the whole area for the benefit of all. It will ensure that future development has a positive outcome for our communities and identify appropriate and adequate infrastructure to deliver sustainable and economic growth.

The proposed Area comprises those Parishes either contiguous with Diss or closely associated with the market town and nearby transport links. These form a neat bloc of which to the south and west, Palgrave and Roydon and to the north Burston & Shimpling wished to be included but The Heywood (a Parish Meeting) did not. Brome & Oakley recognised the benefit of being associated with Diss and neatly complements Scole to the north; Stuston (a Parish Meeting) was keen to participate but Thrandeston considered itself too small and remote. At a very late stage Wortham & Burgate expressed an interest but was unable to consult with its electorate in time and so has not made any firm decision either way.

The proposed Area comprises 6 Local Councils and one Parish Meeting (Stuston). The agreed Governance and Procedural arrangements provide for Diss Town Council to act as the relevant lead authority on behalf of all Local Councils including the Parish Meeting and the umbrella Steering Group will embrace all participants.

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## 6. Intention of Neighbourhood Area:

Please indicate which of the following you intend to undertake within your neighbourhood area: \*

- |                                     |                                 |
|-------------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> | Neighbourhood Development Plan  |
| <input type="checkbox"/>            | Neighbourhood Development Order |
| <input type="checkbox"/>            | Community Right to Build Order  |

**Please provide support for your choice below. For example, which parish and community meeting has the above choice been discussed at? Are the community aware of what is being proposed and why? Do the community support the choice selected? \***

Submission of this application follows a defined consultation period during which each local council directly engaged with its community through the Annual Meeting, by presentations, discussion forums, distribution of an explanatory leaflet and further information disseminated through local publications. This in-depth community engagement was undertaken with the specific intent of explaining what a Neighbourhood Plan is, how developing one collectively will benefit all concerned and resulted in a specific decision by each community to proceed with it, actively supported by each local council or meeting.

The resulting Draft Neighbourhood Plan may make proposals for one or more Neighbourhood Development Orders and/or Community Right to Build Orders should either prove appropriate.

Preparation of the Plan will be under the guidance and direction of a Steering Group, comprised of representatives of each participant and operating within a governance and procedural framework that has also been approved by each Local Council and the Parish Meeting – this will be available on the Neighbourhood Plan website once set up. In the meantime, a copy is provided with this application.

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## 7. Additional joint parishes:

If you are applying with an adjoining parish or parishes please give the clerk's details for each parish:

**Burston & Shimpling:** Ann Baker, [burstonshimplingpc@gmail.com](mailto:burstonshimplingpc@gmail.com)  
**Brome & Oakley:** Sarah Foote, [bromeandoakleypc@hotmail.co.uk](mailto:bromeandoakleypc@hotmail.co.uk)  
**Palgrave:** Sarah Foote, [palgravepc@gmail.com](mailto:palgravepc@gmail.com)  
**Roydon:** Gareth Roderick-Jones, [roydon.pc@tiscali.co.uk](mailto:roydon.pc@tiscali.co.uk)  
**Scole:** Sarah Campbell, [clerk@scoleparish.org.uk](mailto:clerk@scoleparish.org.uk)  
**Stuston:** Richard Dear, [stustonparish@gmail.com](mailto:stustonparish@gmail.com) (Parish Meeting)

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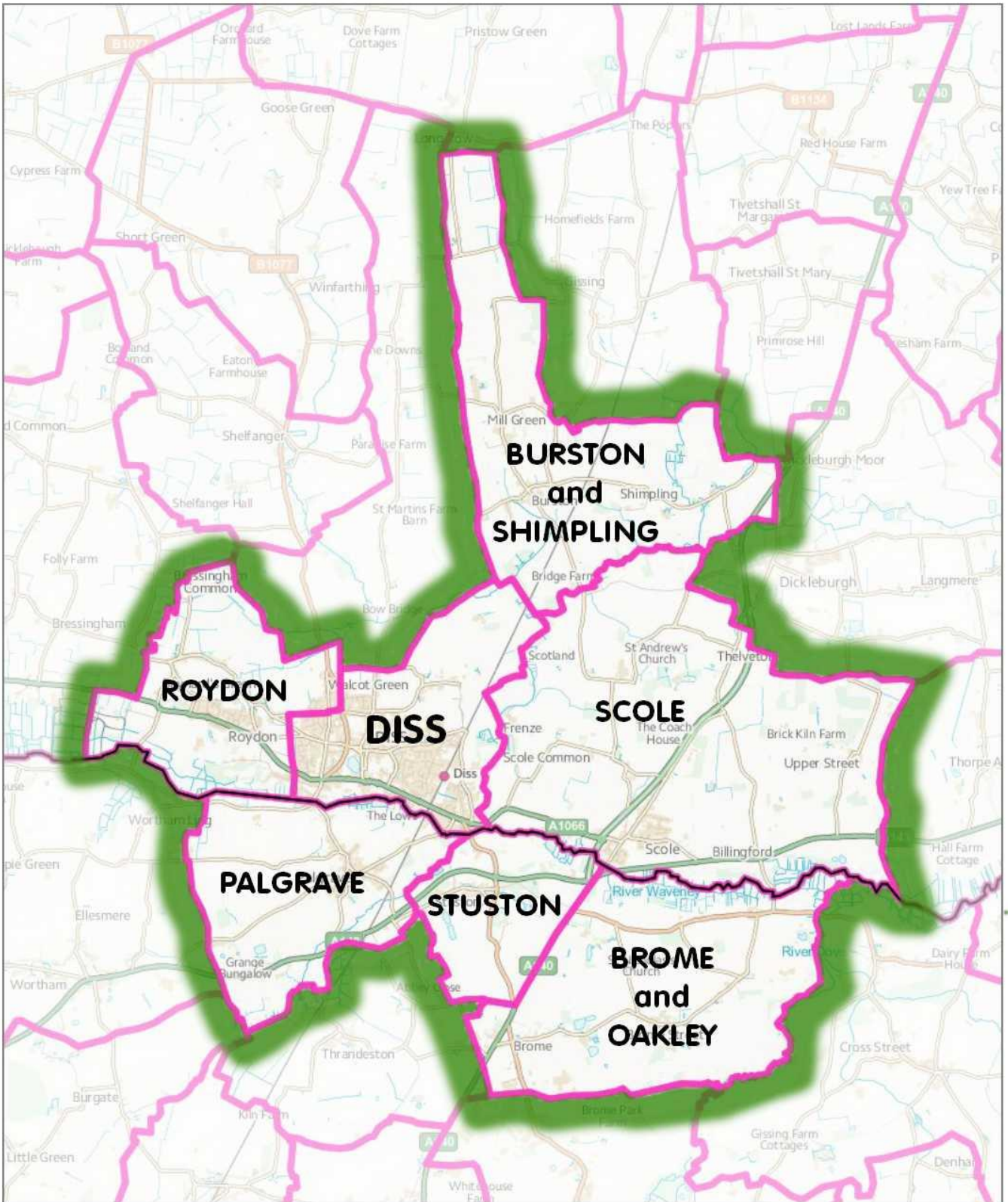
## 8. Declaration:

I/we hereby apply to designate a neighbourhood area as described on this form and the accompanying plan.

<b>Name(s) *</b>	Deborah Sarson
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<b>Date (dd/mm/yy) *</b>	01/06/17
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## **DISS & DISTRICT NEIGHBOURHOOD PLAN**

**proposed Neighbourhood Area**