

SECTION 3 – BUSINESS PREMISES DETAILS

Trading Name:

BRUFORDS.

Postal Address:

4 High STREET
Debenham
SUFFOLK

Post Code:

IP 14 6 QH

SECTION 4 – USE OF THE BUSINESS PREMISES

Which of the following is the above business premises used for? (please select **ONE** of the following options)

Use as a public house, wine bar or other drinking establishment

Other use for the sale of food or drink for consumption on or off the premises

Both of the above uses

SECTION 5 – AREA OF HIGHWAY PROPOSED TO BE USED

Please provide a description of the area of the highway to which this application relates:

(Please note you are also required to submit a scale plan of this area with your application)

PLEASE SEE MAP ①

The site is situated at the bottom of the High, close to the start of Aspell Road. The coffee shop is set in between a residential property (owned by the Applicant) and a small retail unit, who's entrance is in Chancery Lane. The frontage of the coffee is approximately 11m's wide. See Map ①

the Application is for upto 8 small Tables + 16 chairs across the frontage of the shop.

SECTION 9 – DATE OF APPLICATION	
Please state the date that this application for a pavement licence is being submitted	10/1/2025.

SECTION 10 – CHECKLIST FOR DOCUMENTS TO INCLUDE WITH APPLICATION	
Please note that your application will not be considered complete and the public consultation period of 14 days will not begin unless all of the following documents have been submitted with your application.	
A plan showing the location of the premises shown by a red line, so the application site can be clearly identified	<input checked="" type="checkbox"/>
A plan clearly showing the proposed area covered by the licence in relation to the highway	<input checked="" type="checkbox"/>
Copy of current public liability insurance certificate	<input checked="" type="checkbox"/>
Photos or brochures showing the proposed type of furniture	<input checked="" type="checkbox"/>
Evidence of consent from neighbouring frontager(s) to use footway space outside their property (if applicable)	<input checked="" type="checkbox"/> n/a
Fee required for 2 year licence - £500.00 for new application or £350.00 for renewal application	<input type="checkbox"/>

Guidance Notes

- Section 1** Complete this section if you are applying for the licence as an individual
- Section 2** Complete this section if you applying in another capacity, for example as a limited company.
- Section 3** Provide details of the business premises that the pavement licence will be used in conjunction with.
- Section 4** Tick **one** of the options to indicate what purpose the business premises is used for.
- Section 5** Describe the area of highway that you want to place the removable furniture on. The description should indicate the proximity of the area of highway to the business premises and give details of the dimension of the area.
- Section 6** A pavement licence can only be used to authorise the placing of removable furniture on the highway for certain "relevant purposes." Please tick **one** option to indicate what purpose(s) the removable furniture placed on the highway will be used for if a licence is granted.
- Section 7** Please indicate the times you would like to place removable furniture on the highway for on each day of the week. Use the 24 hr clock (so for example you should put 19:00 rather than 7.00pm).
- Section 8** Please use this section to describe the removable furniture you wish to place on the highway. You should provide full details including the nature of the furniture, the size of the furniture and the number of items of furniture you wish to place on the highway (for example the number of tables, chairs, heaters and parasols etc). If you are using barriers, please also provide details of these
- Section 9** Please specify the date on which the application is being made. Please note that the application will not be considered complete until all required documents and the application fee have been received.
- Section 10** Use this checklist to make sure you have submitted all required documents with the application.
- Section 11** The applicant must complete this section to confirm they have read and understood the declarations listed.