**This Expression of Interest Form is Stage One of the application process for the Mid Suffolk Sports Infrastructure Fund, and must be completed, submitted and approved prior to a Stage Two application form being filled.**

## Organisation and Contact Details

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation Name | |  | |
| What type of organisation are you? | |  | |
| Charity Number, Companies House Number or Registered Trust Number if applicable | |  | |
| Contact name | |  | |
| Contact position within the organisation | |  | |
| Project Address  *Address where the project is taking place* |  | | |
| Postcode |  | Phone Number |  |
| Email Address |  | Website |  |
| Parish |  | District |  |

## Membership and Usage

|  |  |
| --- | --- |
| How many members or users does your Club or community sports facility currently have? |  |
| How does the community access your facility or Club?  For example, membership or is your facility publicly accessible? |  |
| What is the current cost of membership or for using the facilities? |  |

## Your Facility

|  |  |
| --- | --- |
| How do you hold the land or buildings at present where the project will take place? Please specify Leasehold or Freehold | |
|  | |
| If leasehold, please state the name and address of the owner as well as the expiry date of the lease |  |
| If applicable, what is the age of the current facility? |  |

## Project Details

|  |
| --- |
| What is your community sports project and what costs will you be applying for?  *Please be as detailed as possible in terms of what you are aiming to achieve* |
|  |

|  |  |
| --- | --- |
| Will your application consist of capital or pre-project costs?  *Capital projects are defined as works to buildings or infrastructure. Pre-project costs include feasibility studies or architect/design fees.* | |
| Capital (Yes or No) |  |
| Pre-project (Yes or No) |  |

## Community Need

|  |
| --- |
| How have you identified the need for your project and what gap in community sports provision will your project fill? |
|  |

## Community Benefit

|  |
| --- |
| What difference will your project make to your community? |
|  |

## Project Beneficiaries

|  |
| --- |
| How many people will your project benefit, and how has this been estimated/calculated?  What is the potential increase in membership or usage as a result of the project? |
|  |

## Fund Priorities

|  |
| --- |
| How will your project increase the range of physical and sporting activities available for community use within Mid Suffolk? |
|  |

## Project Costs

|  |  |
| --- | --- |
| How much will your project cost, and how much will you be applying for should your Expression of Interest be successful?  *These figures can be estimated or indicative at this stage, and can change before the Stage Two Application Form is submitted* | |
| Estimated overall project cost | **£** |
| Estimated application amount (between £20-250,000) | **£** |

|  |
| --- |
| What costs will your project include?  *For example, building refurbishment, extension, construction of a new facility, land purchase, professional fees.* |
|  |

## Additional Documentation

Please provide supporting documentation alongside your Expression of Interest. This must include your constitution (governing document) and your most recent set of accounts.

|  |  |
| --- | --- |
| Have you provided the following documents alongside your Expression of Interest? | |
| Constitution (Yes or No) |  |
| Accounts (Yes or No) |  |

## Declaration

I declare that I am authorised to make this Grant application on behalf of the above organisation and that the information given is correct and complete.

I understand that a member of the Communities Team will contact me to discuss my project.

I understand that you may check some of the information with other sources within the Council, other Councils and Government departments. You may also get information from other organisations to make sure the information is accurate.

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Date |  |

## Completed Forms

Please return the completed form by email to [BMSDCGrants@baberghmidsuffolk.gov.uk](mailto:BMSDCGrants@baberghmidsuffolk.gov.uk)

## Data Protection Notice

Any personal information processed by Babergh and Mid Suffolk District Council arising from Community Grant Fund Application will be protected in accordance with the Data Protection Act 2018.  For more information on how we process your personal information or for information regarding Babergh and Mid Suffolk Councils Data Protection Policy and your right to information go to <https://www.babergh.gov.uk/privacy-policy1>