

Application for Small Business Rate Relief



Please state the valuation period for which relief is sought:

 to

Account Ref:

Nature of business:

Name of the ratepayer (this should be the name on the Business Rates bill):

If this is the **first** application in the valuation period, please state the address for which Small Business Rate Relief is sought:

Please list the full addresses (including postcodes) of all business premises in England that are occupied by the ratepayer:

2

I confirm that the premises stated in 1 and 2 above are the only premises in England occupied by me.

If the application is being made to notify of a change in circumstances but the property for which the ratepayer is seeking relief remains unchanged, state the property in England for which the ratepayer has started to occupy since making the first application for the valuation period and the date the ratepayer started to occupy that property.

3 Address:	Date:
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

I confirm that the changes stated in 3 above are the only changes relating to the properties in England occupied by me.

Signature of the ratepayer:	Date:
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Print name of the signatory:

Capacity of person signing:

Section 43 (4D) of the Local Government Finance Act 1988 makes it a criminal offence for a ratepayer to give false information when making an application for Small Business Rate Relief. The form must be signed by the ratepayer making the application and must be sent to:

Shared Revenues Partnership, Business Rates Section, Grafton House, 15-17 Russell Road, Ipswich IP1 2DE

Shared Revenues Partnership - providing Revenues and Benefits Services to Babergh, Ipswich and Mid Suffolk