

Who I am

I am an elected Councillor for Babergh District Council or Mid Suffolk District Council. I am registered with the Information Commissioners Office (ICO) as a Data Controller of personal data processed by me to fulfil my role.

I will handle any personal information that you give to me confidentially and in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

If you would like more information about GDPR and the Data Protection Act 2018, this can be obtained from the Information Commissioner's Office through their website www.ico.org.uk or advice line **0303 123 1113**.

What information do I collect about you?

I collect personal information that is supplied to me in my role as a district councillor. This includes information supplied by my constituents and others in relation to matters which I have been asked to pursue in the interests of individuals and groups who live in my ward such as:

- details of specific cases
- information provided by signatories on petitions
- responses to questionnaires
- contact details for the purpose of communicating news and updates

How will I use the information about you?

If you ask me to pursue a matter on your behalf, I will use your information in order to pursue the matter you have raised with me.

Your personal and sensitive (special category) personal information may be passed to other agencies such as Babergh District Council, Mid Suffolk District Council, Suffolk County Council, the NHS, Department for Work and Pensions, if I believe this to be necessary to pursue the matter you have raised with me.

I intend that only the minimum possible personal information will be shared with other agencies, as necessary to assist you.

If you give me personal information about someone other than yourself, I may need to check the facts with that other person. If you ask me to take action on behalf of a friend or relative, I may need to contact that person to confirm that they are happy for me to act on their behalf. If you feel it would not be appropriate for me to contact the other person, you should discuss this with me when you give me their information.

Ward news and events

I would like to send you information about ward news and events, but I will not use your contact details to do this unless you have said that you would like to be sent this information.

If you have said that you would like this information, but later change your mind, you have a right at any time to let us know if you no longer wish to be sent this information. If you wish to receive or stop receiving this information, please contact me.

Access to your information and correction

If you wish to see any information that I hold about you, if you want me to update or correct any personal information that I hold about you, or if you have any queries regarding personal data that I hold about you, please contact me.

Changes to our privacy policy

This privacy policy was last updated on 18/06/2018.

How to contact me?

Please email me if you have any queries regarding this privacy policy or how I handle your information.