

FORTHCOMING DECISIONS LIST

(Key Decisions and other Executive Decisions for the period
1 October 2025 – 31 May 2026)

Published 24th October 2025

This list (Key Decisions and other Executive Decisions) contains details of all of the Key Decisions and other Decisions/Matters taken in private that are planned over the next four months.



It will be updated on a monthly rolling basis, and provides at least 28 clear days' notice of the consideration of any key decisions, and of the taking of any items in private. It is published in accordance with the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

A key decision (as per Part 1, 12.9.1 in the Constitution) is an Executive decision which is likely to:

- (a) Result in the Council spending, or saving a significant amount compared with the Budget for the service or function the decision relates to; or
- (b) Have a "significant" effect on communities living or working in an area made up of two or more wards.

When assessing whether or not a decision is a key decision, Councillors must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved, will generally be considered to be a key decision if:

- (a) The amount spent is £150,000 or more of revenue or capital expenditure;
- (b) Savings of £150,000 or more per annum;
- (c) Where a decision makes a commitment for spending over a period of time, it is the total commitment that must be considered to see if it is a key decision.

A key decision which is considered to have a “significant” effect on communities should usually be of a strategic rather than operational nature and have an outcome which will have an effect upon a significant number of people living or working in the area and impact upon:

- (a) The amenity of the community or;
- (b) Quality of service provided by the Council.

Consideration of Decisions

The majority of items will be considered at a meeting to which any member of the public may attend and observe, but may not speak. Any items marked with an asterisk * and categorised as an “Exempt Report” may be taken in private, if the related documentation contains “Exempt” or “Confidential” Information as defined in Schedule 12A of the Local Government Act 1972.

The categories of exempt information are:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Cabinet Members will consider information on key decisions through reports, associated appendices and schedules etc. Other documentation relevant to the decision being made may also be submitted for consideration. Subject to the “exemption and confidentiality” qualifications above, copies or extracts from any report or related documentation relating to a key decision will be available from the relevant Contact Officer listed in this Plan.

BABERGH DISTRICT COUNCIL CABINET MEMBER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Deborah Saw	Deputy Political Leader of the Council and Cabinet Member for People and Place	07928 512594	deborah.saw@babergh.gov.uk
Cllr John Ward	Leader of the Council and Cabinet Member for Finance, Assets and Investments	07802 414981	john.ward@babergh.gov.uk
Cllr Helen Davies	Deputy Political Leader of the Council and Cabinet Member for Climate Change, Nature Recovery & Biodiversity	07514 951190	helen.davies@babergh.gov.uk
Cllr Sallie Davies	Cabinet Member for Heritage, Planning and Infrastructure	07928 512598	sallie.davies@babergh.gov.uk
Cllr Derek Davis	Cabinet Member for Sustainable Economy	07548 153784	derek.davis@babergh.gov.uk
Cllr Ruth Hendry	Cabinet Member for Housing	07928 512596	ruth.hendry@babergh.gov.uk
Cllr Alastair McCraw	Cabinet Member for Performance and Resilience	07548 154296	alastair.mccraw@babergh.gov.uk
Cllr Laura Smith	Cabinet Member for Thriving Communities	07967 393245	laura.smith@babergh.gov.uk

MID SUFFOLK DISTRICT COUNCIL CABINET MEMBER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Andrew Mellen	Leader of the Council and Cabinet Member for Performance and Resilience	07955 434435	andy.mellen@midsuffolk.gov.uk
Cllr Janet Pearson	Cabinet Member for Finance and Resources	07928 512592	janet.pearson@midsuffolk.gov.uk
Cllr Andrew Stringer	Cabinet Member for Heritage, Planning and Infrastructure	07774 199061	andrew.stringer@midsuffolk.gov.uk
Cllr Teresa Davis	Cabinet Member for Thriving Communities	07928 512588	teresa.davis@midsuffolk.gov.uk
Cllr Tim Weller	Cabinet Member for Environment, Culture and Wellbeing	07928 512586	tim.weller@midsuffolk.gov.uk
Cllr Richard Winch	Deputy Leader of the Council and Cabinet Member for Housing and Property	07931 709468	richard.winch@midsuffolk.gov.uk
Cllr David Penny	Cabinet Member for Recycling and Waste	07761 319157	david.penny@midsuffolk.gov.uk

Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)

1 October 2025 to 31 May 2026 (Published 24th October 2025)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
Officer Key Decision	On or after 23 May 2025	Officer Key Decision - Freeport East Business Rates Management	Authority to enter into Legal Agreement with East Suffolk District Council for the purposes of managing business rates receipts from Gateway 14 in line with the Freeport Retained Rates Strategy which was approved in January 2023 by Mid Suffolk Cabinet	Leader of Mid Suffolk District Council Leader of Mid Suffolk District Council	Michelle Gordon michelle.gordon@baberg ghmidsuffolk.gov.uk	Yes	Open
Officer Key Decision	On or after 27 February 2025	Officer Key Decision - Operator Appointment for the new SHELF Facilities	To approve the process and award of the operator for the new SHELF facilities.	Babergh Cabinet Member for Housing and Property Mid Suffolk Cabinet Member for Housing and Property	Vicky Moseley vicky.mosley@baberg midsuffolk.gov.uk	Yes	Open
CAB589	Mid Suffolk Cabinet 11 Nov 2025 Mid Suffolk Council 27 Nov 2025	Biodiversity and Nature Recovery action plan and budget for Mid Suffolk	To approve the Biodiversity and Nature Recovery action plan and budget for Mid Suffolk	Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing, Mid Suffolk Cabinet Member for Thriving Communities	Jonathan Ward Jonathan.Ward@baberg hmidsuffolk.gov.uk	Yes	Open
CAB564	Babergh Cabinet 11 Nov 2025 Mid Suffolk Cabinet 11 Nov 2025	2026/27 Fees and Charges	To note 2026/27 Fees and Charges	Babergh Cabinet Member for Finance, Assets and Investments Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans melissa.evans@baberg hmidsuffolk.gov.uk	Yes	Open

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				Cabinet Member(s)/MSR	Officer(s)		
CAB580	Babergh Cabinet 11 Nov 2025 Mid Suffolk Cabinet 11 Nov 2025	Sheltered Housing Review	To approve the Sheltered Housing Review	Babergh Cabinet Member for Housing and Property Mid Suffolk Cabinet Member for Housing and Property	Robert Longfoot Robert.longfoot@baberg ghmidsuffolk.gov.uk	No	Open
CAB590	Babergh Cabinet 11 Nov 2025	Abbycroft VAT Agency Model	To approve the Abbycroft VAT Agency Model	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans melissa.evans@baberg hmidsuffolk.gov.uk	Yes	Open
CAB576	Babergh Cabinet 11 Nov 2025	BDC CIL Expenditure Programme November 2025	To approve BDC CIL Expenditure Programme November 2025	Babergh Cabinet Member for Heritage, Planning & Infrastructure	Christine Thurlow christine.thurlow@baberg ghmidsuffolk.gov.uk	Yes	Open
CAB575	Mid Suffolk Cabinet 11 Nov 2025	MSDC CIL Expenditure Programme November 2025	To approve MSDC CIL Expenditure Programme November 2025	Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow christine.thurlow@baberg ghmidsuffolk.gov.uk	Yes	Open
CAB581	Mid Suffolk Cabinet 11 Nov 2025	Review of Housing Options for climate positive living scheme	Approve and agree the Review of Housing Options for climate positive living scheme	Mid Suffolk Cabinet Member for Housing and Property	Holly Brett holly.brett@baberg ghmidsuffolk.gov.uk	Yes	Part exempt

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
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CNL219	Babergh Council 25 Nov 2025	2025/26 Treasury Management Half-Year Report	To note 2025/26 Treasury Management Half-Year Report	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans	Yes	Open
	Mid Suffolk Council 27 Nov 2025			Mid Suffolk Cabinet Member for Finance and Resources	melissa.evans@baberg hמידsuffolk.gov.uk		
CAB560	Babergh Cabinet 9 Dec 2025	General Fund Monitoring 2025/26 Budget Forecast Q2	To note the General Fund Monitoring 2025/26 Budget forecast Q2 report	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans	Yes	Open
	Mid Suffolk Cabinet 9 Dec 2025			Mid Suffolk Cabinet Member for Finance and Resources	melissa.evans@baberg hמידsuffolk.gov.uk		
CAB561	Babergh Cabinet 9 Dec 2025	HRA Financial Monitoring 2025/26 Budget Forecast Q2	To note HRA Financial Monitoring 2025/26 Budget forecast Q2	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans	Yes	Open
	Mid Suffolk Cabinet 9 Dec 2025			Mid Suffolk Cabinet Member for Finance and Resources	melissa.evans@baberg hמידsuffolk.gov.uk		
CAB562	Babergh Cabinet 9 Dec 2025	2026/2027 Draft General Fund Budget & MTFS	To note 2026/2027 Draft General Fund Budget & MTFS	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans	Yes	Open
	Mid Suffolk Cabinet 9 Dec 2025			Mid Suffolk Cabinet Member for Finance and Resources	melissa.evans@baberg hמידsuffolk.gov.uk		
CAB563	Babergh Cabinet 9 Dec 2025	2026/2027 Draft HRA and 30 Year Business Plan	To note 2026/2027 Draft HRA and 30 Year Business Plan	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans	Yes	Open
	Mid Suffolk Cabinet 9 Dec 2025			Mid Suffolk Cabinet Member for Finance and Resources	melissa.evans@baberg hמידsuffolk.gov.uk		

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CAB558	Babergh Cabinet 9 Dec 2025 Mid Suffolk Cabinet 9 Dec 2025	Q2 Performance Report	To Note the Q2 Performance Report	Babergh Cabinet Member for Performance and Resilience Mid Suffolk Cabinet Member for Performance and Resilience	Jo Hobbs jo.hobbs@baberghmidsuffolk.gov.uk	No	Open
CAB577	Babergh Cabinet 9 Dec 2025 Mid Suffolk Cabinet 9 Dec 2025	Household Waste and Recycling Collections Policy	To approve the policy in readiness for publication	Babergh Cabinet Member for People & Places Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing	Oliver Faiers oliver.faiers@baberghmidsuffolk.gov.uk	Yes	Open
CAB585	Babergh Cabinet 9 Dec 2025	Babergh 24/25 Greenhouse Gas Report	To endorse the 24/25 Babergh Greenhouse Gas Report	Babergh Cabinet Member for Climate Change, Nature Recovery & Biodiversity	Sarah Wilding sarah.wilding@baberghmidsuffolk.gov.uk	No	Open
CAB586	Mid Suffolk Cabinet 9 Dec 2025	Mid Suffolk 24/25 Greenhouse Gas Report	To endorse the 24/25 Mid Suffolk Greenhouse Gas Report	Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing	Sarah Wilding sarah.wilding@baberghmidsuffolk.gov.uk	No	Open

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CAB573	Mid Suffolk Cabinet 9 Dec 2025	Mid Suffolk Council Retrofit/Cosy Hub Advice Service	To seek approval for a Retrofit Advice/Cosy Hub Advice Service	Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing, Mid Suffolk Cabinet Member for Housing and Property, Mid Suffolk Cabinet Member for Thriving Communities	Jonathan Ward, Sarah Wilding Jonathan.Ward@baberg hמידsuffolk.gov.uk, sarah.wilding@baberg midsuffolk.gov.uk	Yes	Open
CAB593	Mid Suffolk Cabinet 9 Dec 2025	Rural Transport Grant funded pilots: Learnings so far and next steps	To Note Rural Transport Grant funded pilots report	Mid Suffolk Cabinet Member for Thriving Communities	Katherine Davies katherine.davies@baberg ghמידsuffolk.gov.uk	Yes	Open
CAB596	Babergh Cabinet 9 Dec 2025	Review of Borehamgate Shopping Centre and Hamilton Road Quarter	To agree and approach for Borehamgate Shopping Centre and Hamilton Road Quarter	Babergh Cabinet Member for Finance, Assets and Investments	Emily Atack emily.atack@baberg hמידsuffolk.gov.uk	Yes	Exempt
CAB548	Babergh Cabinet 6 Jan 2026	Update from the Sustainable Travel Working Group	To provide an update on the past year of activity/delivery achieved by the BDC Sustainable Travel Working group.	Babergh Cabinet Member for Climate Change, Nature Recovery & Biodiversity group.		No	Open

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CAB568/ CNL222	Babergh Cabinet 10 Feb 2026 Babergh Council 24 Feb 2026	Babergh 2026/27 HRA and 30 Year Business Plan	To note/agree the 2026/27 HRA and 30 Year Business Plan	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans melissa.evans@baberg hמידsuffolk.gov.uk	Yes	Open
CAB594/ CNL236	Mid Suffolk Cabinet 10 Feb 2026 Mid Suffolk Council 26 Feb 2026	Mid Suffolk 2026/27 General Fund Budget and MTFS	To note/agree Mid Suffolk 2026/27 General Fund Budget & MTFS	Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans melissa.evans@baberg hמידsuffolk.gov.uk	Yes	Open
CAB495/ CNL237	Mid Suffolk Cabinet 10 Feb 2026 Mid Suffolk Council 26 Feb 2026	Mid Suffolk 2026/27 HRA and 30 Year Business Plan	To note/agree Mid Suffolk 2026/27 HRA and 30 Year Business Plan	Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans melissa.evans@baberg hמידsuffolk.gov.uk	Yes	Open
CNL221	Babergh Council 24 Feb 2026 Mid Suffolk Council 26 Feb 2026	2026/27 Treasury Management, Capital & Investment Strategies	To note 2026/27 Treasury Management, Capital & Investment Strategies	Babergh Cabinet Member for Finance, Assets and Investments Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans melissa.evans@baberg hמידsuffolk.gov.uk	Yes	Open
CAB591	Babergh Cabinet 10 Mar 2026	BDC CIL Expenditure Programme March 2026	To approve BDC CIL Expenditure Programme March 2026	Babergh Cabinet Member for Heritage, Planning & Infrastructure	Christine Thurlow christine.thurlow@baberg ghמידsuffolk.gov.uk	Yes	Open

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CAB592	Mid Suffolk Cabinet 10 Mar 2026	MSDC CIL Expenditure Programme March 2026	To approve MSDC CIL Expenditure Programme March 2026	Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow christine.thurlow@baberg ghmidsuffolk.gov.uk	Yes	Open
	1 October 2025 – 1 November 2025	Standard Item - Babergh/Mid Suffolk CIL Expenditure Programme	To recommend All Bids where Cabinet need to make the decision and to note Delegated decisions made on Bids (only applicable if a CIL bid is ready to go to Cabinet)	Babergh Cabinet Member for Heritage, Planning & Infrastructure Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow christine.thurlow@baberg ghmidsuffolk.gov.uk	Yes	Open
	1 October 2025 – 1 November 2025	Standard Item - Disposal on Properties under the Right to Buy Scheme	Cabinet to approve the disposal of properties sold under the Right to Buy Legalisation (1985 Housing Act)	Babergh Cabinet Member for Housing and Property, Mid Suffolk Cabinet Member for Housing and Property	Polly Bearman polly.bearman@baberg hמידsuffolk.gov.uk	Yes	Open
	1 October 2025 – 1 November 2025	Standard Item - Acquisition of S106 Housing Units	Approval of Acquisition of S106 Housing Units	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberg hמידsuffolk.gov.uk	Yes	Open

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	1 October 2025 – 1 November 2025	Standard Item - Acquisitions of Property for Additional Council Stock	To approve the acquisition of properties for sale on the open market or offered back to the Council for purchase	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmidsuffolk.gov.uk	Yes	Open
	1 October 2025 – 1 November 2025	Standard Item - Appointment of Contractors	To approve the Appointment of Contractors for delivery of Affordable Housing Programme	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmidsuffolk.gov.uk	Yes	Open
	1 October 2025 – 1 November 2025	Standard Item - Acquisitions of Land for Additional Council Stock	To approve the acquisition of land by the Housing Revenue Account for affordable housing development.	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmidsuffolk.gov.uk	Yes	Open
	1 October 2025 – 1 November 2025	Standard Item - Acquisition and Disposal of the Council Owned General Land, Leases and Licenses	To approve the acquisition and disposal of the Council owned general land, Leases, and Licenses.	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmidsuffolk.gov.uk	Yes	Open
	1 November 2025 – 1 December 2025	Standard Item - Babergh/Mid Suffolk CIL Expenditure Programme	To recommend All Bids where Cabinet need to make the decision and to note Delegated decisions made on Bids (only applicable if a CIL bid is ready to go to Cabinet)	Babergh Cabinet Member for Heritage, Planning & Infrastructure Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow christine.thurlow@baberghmidsuffolk.gov.uk	Yes	Open

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	1 November 2025 – 1 December 2025	Standard Item - Disposal on Properties under the Right to Buy Scheme	Cabinet to approve the disposal of properties sold under the Right to Buy Legalisation (1985 Housing Act)	Babergh Cabinet Member for Housing and Property, Mid Suffolk Cabinet Member for Housing and Property	Polly Bearman polly.bearman@baberg hמידsuffolk.gov.uk	Yes	Open
	1 November 2025 – 1 December 2025	Standard Item - Acquisition of S106 Housing Units	Approval of Acquisition of S106 Housing Units	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open
	1 November 2025 – 1 December 2025	Standard Item - Acquisitions of Property for Additional Council Stock	To approve the acquisition of properties for sale on the open market or offered back to the Council for purchase	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open
	1 November 2025 – 1 December 2025	Standard Item - Appointment of Contractors	To approve the acquisition of land by the Housing Revenue Account for affordable housing development.	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open
	1 November 2025 – 1 December 2025	Standard Item - Acquisition and Disposal of the Council Owned General Land, Leases and Licenses	To approve the acquisition and disposal of the Council owned general land, Leases, and Licenses.	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
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	1 November 2025 – 1 December 2025	Standard Item - Acquisitions of Land for Additional Council Stock	To approve the acquisition of land by the Housing Revenue Account for affordable housing development.	Babergh Cabinet Member for Finance, Assets and Investments, Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@baberghmid dsuffolk.gov.uk	Yes	Open

If you have any queries regarding this Forward Plan, please contact Committee Services Email: committees@baberghmidsuffolk.gov.uk

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer Email: monitoring.officer@baberghmidsuffolk.gov.uk Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonja - Chief Executive