

FORTHCOMING DECISIONS LIST

(Key Decisions and Other Executive Decisions for the period
March 2023 to November 2024)

Published 16 August 2024



This list (Key Decisions and other Executive Decisions) contains details of all of the Key Decisions and other Decisions/Matters taken in private that are planned over the next four months.

Forthcoming Decisions List will be updated on a weekly rolling basis and provides at least 28 clear days' notice of the consideration of any key decisions, and of the taking of any items in private. It is published in accordance with the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

A key decision (as per Part 1, 12.9.1 in the Constitution) is an Executive decision which is likely to:

- (a) Result in the Council spending, or saving a significant amount compared with the Budget for the service or function the decision relates to; or
- (b) Have a "significant" effect on communities living or working in an area made up of two or more wards.

When assessing whether or not a decision is a key decision, Councillors must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved, will generally be considered to be a key decision if:

- (a) The amount spent is £150,000 or more of revenue or capital expenditure;
- (b) Savings of £150,000 or more per annum;
- (c) Where a decision makes a commitment for spending over a period of time, it is the total commitment that must be considered to see if it is a key decision.

A key decision which is considered to have a "significant" effect on communities should usually be of a strategic rather than operational nature and have an outcome which will have an effect upon a significant number of people living or working in the area and impact upon:

- (a) The amenity of the community or;
- (b) Quality of service provided by the Council.

Consideration of Decisions

The majority of items will be considered at a meeting to which any member of the public may attend and observe but may not speak. Any items marked with an asterisk * and categorised as an “Exempt Report” may be taken in private, if the related documentation contains “Exempt” or “Confidential” Information as defined in Schedule 12A of the Local Government Act 1972.

The categories of exempt information are: -

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Cabinet Members will consider information on key decisions through reports, associated appendices and schedules etc. Other documentation relevant to the decision being made may also be submitted for consideration. Subject to the “exemption and confidentiality” qualifications above, copies or extracts from any report or related documentation relating to a key decision will be available from the relevant Contact Officer listed in this Plan.

BABERGH DISTRICT COUNCIL PORTFOLIO HOLDER - CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Deborah Saw	Leader of the Council and Cabinet Member for People and Place	07928 512594	deborah.saw@babergh.gov.uk
Cllr David Busby	Deputy Political Leader of the Council	07855 777147	david.busby@babergh.gov.uk
Cllr John Ward	Deputy Leader of the Council and Cabinet Member for Finance, Assets and Investments	07802 414981	john.ward@babergh.gov.uk
Cllr Jessie Carter	Cabinet Member for Housing	07514 951193	jessie.carter@babergh.gov.uk
Cllr Helen Davies	Cabinet Member for Climate Change, Nature Recovery & Biodiversity	07514 951190	helen.davies@babergh.gov.uk
Cllr Sallie Davies	Cabinet Member for Heritage, Planning and Infrastructure	07928 512598	Sallie.Davies@babergh.gov.uk
Cllr Derek Davis	Cabinet Member for Sustainable Economy	07548 153784	derek.davis@babergh.gov.uk
Cllr Alastair McCraw	Cabinet Member for Performance and Resilience	07548 154296	alastair.mccraw@babergh.gov.uk
Cllr Daniel Potter	Cabinet Member for Thriving Communities	07514 951192	daniel.potter@babergh.gov.uk

MID SUFFOLK DISTRICT COUNCIL PORTFOLIO HOLDER - CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Andy Mellen	Leader of the Council and Cabinet Member for Performance and Resilience	07955 434435	andrew.mellen@midsuffolk.gov.uk
Cllr Rachel Eburne	Deputy Leader of the Council and Cabinet Member for Finance and Resources	07768 460108	rachel.eburne@midsuffolk.gov.uk
Cllr Andrew Stringer	Cabinet Member for Heritage, Planning and Infrastructure	07774 199061	andrew.stringer@midsuffolk.gov.uk
Cllr Teresa Davis	Cabinet Member for Thriving Communities	07928 512588	teresa.davis@midsuffolk.gov.uk
Cllr Tim Weller	Cabinet Member for Environment, Culture and Wellbeing	07928 512586	tim.weller@midsuffolk.gov.uk
Cllr Richard Winch	Cabinet Member for Housing and Property	07931 709468	richard.winch@midsuffolk.gov.uk

Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS) May 2023 to October 2024
(Published 16 August 2024)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member (s)	Officer(s)		
CNL168	Council TBC	HRA Business Plan	Council to comment on the report before being presented to Cabinet for adoption	Babergh Cabinet Member for Housing Mid Suffolk Cabinet Member for Housing & Property	Deborah Fenton Director for Housing 01449 724501 deborah.fenton@baberghmidsuffolk.gov.uk	N/A	No
CAB502	Cabinet 10 September 2024	2024-25 Q1 Performance Report	To note the 2024-25 Q1 Performance Report	BDC Cabinet Member for Performance and Resilience MSDC Cabinet Member for Performance and Resilience	Jo Hobbs – Head of Strategic Policy 01449724620 jo.hobbs@baberghmidsuffolk.gov.uk	No	No
CAB503	Cabinet 10 September 2024	Simpler Recycling – Recycling and Refuse Service Options	To approve Options for Recycling & Refuse Service – Simpler Recycling	BDC Cabinet Member for Thriving Communities MSDC Lead Member for Recycling and Waste	Mark Emms, Director Operations & Climate Change 01449 724853 mark.emms@baberghmidsuffolk.gov.uk	Yes	No

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:				Key Decision?	Confidential?
				Cabinet Member (s)		Officer(s)			
CAB509	MSDC Cabinet 10 September 2024	MSDC Financial Monitoring Quarter 1 2024/25 General Fund	To note the MSDC Financial Monitoring Quarter 1 2024/25 General Fund report	Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans Director - Finance & Procurement 01473 296320 melissa.evans@babergmidsuffolk.gov.uk		No	No	
CAB510	MSDC Cabinet 10 September 2024	MSDC Financial Monitoring Quarter 1 2024/25 HRA	To note the MSDC Financial Monitoring Quarter 1 2024/25 HRA report	Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans Director - Finance & Procurement 01473 296320 melissa.evans@babergmidsuffolk.gov.uk		No	No	
CAB497	MSDC Cabinet 10 September 2024	MSDC CIL Expenditure Programme September 2024	To approve expenditure on CIL Bids under the CIL Expenditure Programme - September 2024	Mid Suffolk Cabinet Member for Heritage Planning and Infrastructure	Christine Thurlow, Professional Lead – Key Sites and Infrastructure 07702 996261 christine.thurlow@babergmidsuffolk.gov.uk		Yes	No	
CAB500	MSDC Cabinet 10 September 2024	Review Of Babergh And Mid Suffolk Hackney Carriage And Private Hire Licensing Policy 2024-2029	To approve the Review Of Babergh And Mid Suffolk Hackney Carriage And Private Hire Licensing Policy 2024-2029	Cabinet Member for Environment, Culture and Wellbeing	Tracy Howard Head of Service - Public Protection 01449724845 tracy.howard@babergmidsuffolk.gov.uk		Yes	No	

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				Cabinet Member (s)		Officer(s)		
CAB511	MSDC Cabinet 10 September 2024	Update on Cosy Homes Scheme	To note the update on Cosy Homes Scheme	Mid Suffolk Cabinet Member for Housing & Property		Deborah Fenton Director for Housing 01449 724501 deborah.fenton@baberghmidsuffolk.gov.uk	No	No
CAB507	BDC Cabinet 10 September 2024	BDC Financial Monitoring Quarter 1 2024/25 General Fund	To note the BDC Financial Monitoring Quarter 1 2024/25 General Fund report	Babergh Cabinet Member for Finance, Assets & Investments		Melissa Evans Director - Finance & Procurement 01473 296320 melissa.evans@baberghmidsuffolk.gov.uk	No	No
CAB508	BDC Cabinet 10 September 2024	BDC Financial Monitoring Quarter 1 2024/25 HRA	To note the BDC Financial Monitoring Quarter 1 2024/25 HRA report	Babergh Cabinet Member for Finance, Assets & Investments		Melissa Evans Director - Finance & Procurement 01473 296320 melissa.evans@baberghmidsuffolk.gov.uk	No	No
CAB499	BDC Cabinet 10 September 2024	Review Of Babergh And Mid Suffolk Hackney Carriage And Private Hire Licensing Policy 2024-2029	To approve the Review Of Babergh And Mid Suffolk Hackney Carriage And Private Hire Licensing Policy 2024-2029	Cabinet Member for Thriving Communities		Tracy Howard Head of Service - Public Protection 01449724845 tracy.howard@baberghmidsuffolk.gov.uk	Yes	No

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				Cabinet Member (s)	Officer(s)			
CAB496	BDC Cabinet 10 September 2024	BDC CIL Expenditure Programme September 2024	To approve expenditure on CIL Bids under the CIL Expenditure Programme - September 2024	Babergh Cabinet Member for Heritage Planning and Infrastructure	Christine Thurlow, Professional Lead – Key Sites and Infrastructure 07702 996261 christine.thurlow@babberghmidsuffolk.gov.uk		Yes	No
CAB495	BDC Cabinet 10 September 2024	Council-Owned Land At Hadleigh (A1071 Roadside)	To review updated options appraisal and approve a preferred way forward	Babergh Cabinet Member for Finance, Assets & Investments	Lee Carvell Regeneration & Capital Projects Manager 01449 724610 lee.carvell@babberghmidsuffolk.gov.uk		Yes	No
CAB504	MSDC Cabinet 8 October 2024	Enhancements to Public Realm Service	To outline and approve enhancements in the Mid Suffolk Public Realm Service	Cabinet Member for Environment, Culture and Wellbeing	Mark Emms, Director Operations & Climate Change 01449 724853 mark.emms@babberghmidsuffolk.gov.uk		Yes	No
CAB420	Cabinet 8 October 2024	Depot Transformation Project	To note an update on the purchase of a new site	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director Property, Development & Regeneration 01473 265372 emily.atack@babberghmidsuffolk.gov.uk		Yes	No

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				Cabinet Member (s)	Officer(s)			
CAB465	Cabinet 8 October 2024	HRA Business Plan	To approve the update on the progress on the HRA Business Plan.	Babergh Cabinet Member for Housing Mid Suffolk Cabinet Member for Housing & Property	Deborah Fenton Director for Housing 01449 724501 <a href="mailto:deborah.fenton@bab
erghmidsuffolk.gov.uk">deborah.fenton@bab erghmidsuffolk.gov.uk		Yes	No
CNL191	Council 29/31 October	Contract Standing Orders	To agree the changes to the Standing Orders.	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Finance and Resources	Katrina Browning Head of Procurement 01449 724 886 <a href="mailto:katrina.browning@ba
berghmidsuffolk.gov.u
k">katrina.browning@ba berghmidsuffolk.gov.u k		N/A	No
CAB501	Cabinet 5 November 2024	BMSDC Anti-Social Behaviour Policy	To approve of the BMSDC Anti-Social Behaviour Policy	Babergh Cabinet Member for Thriving Communities Mid Suffolk Cabinet Member for Thriving Communities	Rachael Young , Community Safety & Resilience Manager 01473296468 <a href="mailto:rachael.young@bab
erghmidsuffolk.gov.
uk">rachael.young@bab erghmidsuffolk.gov. uk		Yes	No
CAB505	Cabinet 5 November 2024	Food Waste Collection Vehicles	To approve the Food Waste Vehicle Procurement	Babergh Cabinet Member for People & Place Mid Suffolk Lead Member for Waste	Mark Emms, Director Operations & Climate Change 01449 724853 <a href="mailto:mark.emms@bab
erghmidsuffolk.gov.uk">mark.emms@bab erghmidsuffolk.gov.uk		Yes	No

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				Cabinet Member (s)	Officer(s)			
CAB506	Cabinet 5 November 2024	23/24 Greenhouse Gas Report	To approve the 23/24 Greenhouse Gas Report	Babergh Cabinet Member for Climate Change, Nature Recovery & Biodiversity Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing	Sarah Wilding, Climate Change Manager 01449 724821 sarah.wilding@baberg-hmidsuffolk.gov.uk		No	No

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				Cabinet Member (s)		Officer(s)			

Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS) May 2023 to August 2024

(Published 16 August 2024)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:			Key Decision?	Confidential?
				Cabinet Member (s)		Officer(s)		
TBC	September 2024	Standard Item: Babergh/Mid Suffolk CIL Expenditure Programmed	To recommend All Bids where Cabinet need to make the decision and to note Delegated decisions made on Bids (only applicable if a CIL bid is ready to go to Cabinet)	Babergh Cabinet Member for Heritage, Planning and Infrastructure Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow, Professional Lead – Key Sites and Infrastructure christine.thurlow@babermidsuffolk.gov.uk		Yes, if the threshold of over £150K is met	No
TBC	BDC/MSDC Officer Decision 1 August 2024 - 1 September 2024	<u>Standard Item</u> Disposal of Properties under the Right to Buy Scheme	Cabinet to approve the disposal of properties sold under the Right to Buy Legalisation (1985 Housing Act)	Babergh Cabinet Member for Housing Mid Suffolk Cabinet Member for Housing & Property	Polly Bearman Income & Home Ownership Team Manager 01473 296422 polly.bearman@babermidsuffolk.gov.uk		Yes, if the threshold of over £150K is met	Yes
TBC	BDC/MSDC Officer Decision 1 August 2024 - 1 September 2024	<u>Standard Item:</u> Acquisition of S106 Housing Units	Approval of Acquisition of S106 Housing Units	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 emily.atack@babermidsuffolk.gov.uk		Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
TBC	BDC/MSDC Officer Decision 1 August 2024 - 1 September 2024	<u>Standard Item:</u> Acquisitions of Property for Additional Council Stock	To approve the acquisition of properties for sale on the open market or offered back to the Council for purchase	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 emily.atack@babermidsuffolk.gov.uk		Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972

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				Cabinet Member (s)	Officer(s)	Key Decision?	Confidential?
TBC	BDC/MSDC Officer Decision 1 August 2024 - 1 September 2024	<u>Standard Item:</u> Appointments of Contractors	To approve the Appointment of Contractors for delivery of Affordable Housing Programme	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 emily.atack@baberghmidsuffolk.gov.uk	Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
TBC	BDC/MSDC Officer Decision 1 August 2024 - 1 September 2024	<u>Standard Item:</u> Acquisitions of Land for Additional Council Stock	To approve the acquisition of land by the Housing Revenue Account for affordable housing development.	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 emily.atack@baberghmidsuffolk.gov.uk	Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
TBC	BDC/MSDC Officer Decision 1 August 2024 - 1 September 2024	<u>Standard Item:</u> Acquisition and Disposal of the Council Owned General Land, Leases and Licenses	To approve the acquisition and disposal of the Council owned general land, Leases, and Licenses.	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 Emily.Atack@baberghmidsuffolk.gov.uk	Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
TBC	October 2024	Standard Item: Babergh/Mid Suffolk CIL Expenditure Programmed	To recommend All Bids where Cabinet need to make the decision and to note Delegated decisions made on Bids (only applicable if a CIL bid is ready to go to Cabinet)	Babergh Cabinet Member for Heritage, Planning and Infrastructure Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow, Professional Lead – Key Sites and Infrastructure christine.thurlow@bab erghmidsuffolk.gov.uk	Yes, if the threshold of over £150K is met	No

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				Cabinet Member (s)	Officer(s)			
TBC	BDC/MSDC Officer Decision 1 September 2024 - 1 October 2024	<u>Standard Item</u> Disposal of Properties under the Right to Buy Scheme	Cabinet to approve the disposal of properties sold under the Right to Buy Legalisation (1985 Housing Act)	Babergh Cabinet Member for Housing Mid Suffolk Cabinet Member for Housing & Property	Polly Bearman Income & Home Ownership Team Manager 01473 296422 polly.bearman@baberghmidsuffolk.gov.uk		Yes, if the threshold of over £150K is met	Yes
TBC	BDC/MSDC Officer Decision 1 September 2024 - 1 October 2024	<u>Standard Item:</u> Acquisition of S106 Housing Units	Approval of Acquisition of S106 Housing Units	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 emily.atack@baberghmidsuffolk.gov.uk		Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
TBC	BDC/MSDC Officer Decision 1 September 2024 - 1 October 2024	<u>Standard Item:</u> Acquisitions of Property for Additional Council Stock	To approve the acquisition of properties for sale on the open market or offered back to the Council for purchase	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 emily.atack@baberghmidsuffolk.gov.uk		Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:			
				Cabinet Member (s)	Officer(s)	Key Decision?	Confidential?
TBC	BDC/MSDC Officer Decision 1 September 2024 - 1 October 2024	<u>Standard Item:</u> Appointments of Contractors	To approve the Appointment of Contractors for delivery of Affordable Housing Programme	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 emily.atack@baberghmidsuffolk.gov.uk	Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
TBC	BDC/MSDC Officer Decision 1 September 2024 - 1 October 2024	<u>Standard Item:</u> Acquisitions of Land for Additional Council Stock	To approve the acquisition of land by the Housing Revenue Account for affordable housing development.	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 emily.atack@baberghmidsuffolk.gov.uk	Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
TBC	BDC/MSDC Officer Decision 1 September 2024 - 1 October 2024	<u>Standard Item:</u> Acquisition and Disposal of the Council Owned General Land, Leases and Licenses	To approve the acquisition and disposal of the Council owned general land, Leases, and Licenses.	Babergh Cabinet Member for Finance, Assets & Investments Mid Suffolk Cabinet Member for Housing and Property	Emily Atack, Director - Property, Development & Regeneration 01473 265372 Emily.Atask@baberghmidsuffolk.gov.uk	Yes, if the threshold of over £150K is met	Yes, in part, as per Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
CNL	Council March 2025	<u>Recurring Item</u> <u>Pay Policy Statement</u>	To approve the 2022/23 Pay Policy Statement	Head of Paid Service	Arthur Charvonias - Chief Executive arthur.charvonias@babermidsuffolk.gov.uk	N/A	No