

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We 53 Degrees Global Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Event to be held upon the field (premises to be licenced - land registry SK331005) which forms a small part of a private 55 acre estate			
Darmsden Hall Darmsden Ipswich Suffolk			
<i>CONDITIONS: An event will be held at the premises on no more than two occasions per annum with each event duration being no more than 4 consecutive days per event between the months of March to October.</i>			
Post town	Ipswich	Postcode	IP6 8RA

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ N/A

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

Please tick as

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	✓	please complete section (B)

	ii	as a partnership (other than limited liability)		please complete section (B)
	iii	as an unincorporated association or		please complete section (B)
	iv	other (for example a statutory corporation)		please complete section (B)
c)		a recognised club		please complete section (B)
d)		a charity		please complete section (B)
e)		the proprietor of an educational establishment		please complete section (B)
f)		a health service body		please complete section (B)
g)		a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)		a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)		the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of His Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					

E-mail address (optional)	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)	

Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide the name and registered address of the applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name 53 DEGREES GLOBAL Ltd

Address Cranmer House 39 Brixton Road London SW9 6DZ
Registered number (where applicable) 05126512
Description of applicant (for example, partnership, company, unincorporated association etc.) TV PRODUCTION BUSINESS
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
0	1	0	3	2	0	2	7

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

The field (Land registry SK331005) forms a small part of a 55 acre estate, and to which existing fencing will be added to ensure a secure perimeter. The field is well removed from public highways, and the nearest neighbouring property is ¼ mile to the east.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	N/A
b)	films (if ticking yes, fill in box B)	N/A
c)	indoor sporting events (if ticking yes, fill in box C)	N/A
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	N/A
e)	live music (if ticking yes, fill in box E)	✓
f)	recorded music (if ticking yes, fill in box F)	N/A
g)	performances of dance (if ticking yes, fill in box G)	✓
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	✓

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	N/A
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	✓

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	☒
Day	Start	Finish			
Mon	13.00	22.30	Please give further details here (please read guidance note 4) LIVE MUSIC MAY BE PERFORMED FOR RECORDING ON TV AND AD HOC THROUGHOUT THE EVENT BUT WOULD NOT BE CONSISTENT THROUGHOUT THE 8 HOURS - only a small proportion with in this timeframe		
Tue	13.00	22.30			
Wed	13.00	22.30	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	13.00	22.30			
Fri	13.00	22.30	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	13.00	22.30			
Sun	13.00	22.30			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish	Please give further details here (please read guidance note 4) PERFORMANCES OF DANCE MAY BE PERFORMED FOR THROUGHOUT THE EVENT AS ROAMING ENTERTAINMENT BUT WOULD NOT BE CONSISTENT FOR THE DURATION - only a small proportion with in this timeframe		
Mon	13.00	22.30			
Tue	13.00	22.30			
Wed	13.00	22.30	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	13.00	22.30			
Fri	13.00	22.30	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	13.00	22.30			
Sun	13.00	22.30			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing AS PART OF THE EVENT, WE WILL BE RECORDING 'AS LIVE' 2 X EPISODES OF LOVE YOUR WEEKEND WITH ALAN TITCHMARSH (to be shown at a later date on ITV)		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon	09.00	22.30		Outdoors	
				Both	☒
Tue	09.00	22.30	<u>Please give further details here</u> (please read guidance note 4) STANDARD RECORDING OF TV SHOW		
Wed	09.00	22.30			
Thur	09.00	22.30	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri	09.00	22.30			
Sat	09.00	22.30	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun	09.00	22.30			

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	☒
				Off the premises	☐
Day	Start	Finish		Both	☐
Mon	11.00	23.00	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Tue	11.00	23.00			
Wed	11.00	23.00			
Thur	11.00	23.00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	11.00	23.00			
Sat	11.00	23.00			
Sun	11.00	23.00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name THOMAS OLIVER BRANSTON	
Date of birth	
Address	
Postcode	
Personal licence number (if known) 000006114	

Issuing licensing authority (if known) London Borough of Richmond Upon Thames, 44 York Street, Twickenham, TW1 3BZ

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	09.30	23.00	
Tue	09.30	23.00	
Wed	09.30	23.00	
Thur	09.30	23.00	
Fri	09.30	23.00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

Sat	09.30	23.00	
Sun	09.30	23.00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

CONDITIONS: *An event will be held at the premises on no more than two occasions per annum with each event duration being no more than 4 consecutive days per event between the months of March to October.*

We are preparing an Event Management Plan (EMP), to cover the safe delivery of all aspects of the event for which we seek a premises licence.

While that EMP is an evolving document, we commit to working with local authorities and emergency services, both through the event and in SAG discussions ahead of the event, and can already advise that special services such as medical, security, and health & Safety will be brought in by skilled professionals' providers.

During the build-up to the event, the management team will meet regularly to discuss the licensing objectives and best practice protocols will be established, defined and laid out in the EMP.

These meetings will ensure that all senior team members understand the licensing objectives, and how, through a defined chain of command they can be best communicated to the wider event team, and implemented at the live event.

By following this plan we intend to ensure a safe, effective, and successful event for all parties involved at the event.

b) The prevention of crime and disorder

Prevention of crime and disorder is taken very seriously, and steps will be taken throughout all phases of the event to manage any situations that arise. Based on the audience profile, we do not foresee any serious crime and disorder occurrences, however procedures would be in place should the situation arise. Guests who become disorderly or a danger to others will be ejected from the event and Security Staff will ensure they leave the premises and the area. Guests and all personnel working at the event will be made aware of the ejection policy

Security and stewarding will be provided in line with industry standards, using reputable agencies, and in liaison with SAG. Security will be on site 24hrs for duration of event
Security management will act as event supervisors, and the first line of communication with the security team.

Response team operatives will respond to any incidents on site as outlined in our following EMP. They will be first aid trained, experienced in crowd control and conflict management.

Stewards will control flow into, out of and around the site and ensure access to the premises is controlled by an appropriate number of SIA licenced Security Staff in accordance with the risk assessment to ensure only invited guests / ticket holders and bona fide contractors have access to the premises.

For each event under this licence, the licensee shall draw up a Security Management Plan (SMP) with a gridded site and boundary plan to be submitted to Suffolk Constabulary (SC) and Mid Suffolk District Council (MSDC) 4 weeks before each event.

The Licensee is to consult with Suffolk Constabulary (SC) and Mid Suffolk District Council (MSDC) regarding the SMP and to modify the SMP as required after the consultation.

The SMP is to be incorporated into the Event Management Plan (EMP) and risk assessment for each event, and implemented appropriately in accordance with the EMP and risk assessment.

Ensure that the designated entry points to the premises are sufficient to permit the effective control of these points by Stewards, Security Staff or the Police and to allow entry of any emergency services and for any emergency evacuation.

The SMP will provide details of proposed measures to ensure that the perimeter of the site is controlled securely to prevent access to the site of people or items, so far as reasonably practicable, other than through clearly designated points of entry.

No one attending the event is to be admitted into the event with alcohol, alcoholic drinks or related glass receptacles.

No one attending the event is allowed to re-enter the event once they have been ejected from the event, in line with the ejection policy.

Bags to be subject to searches by security staff prior to being admitted to the event, in a manner agreed with statutory bodies prior to the event, if there is reasonable suspicion of non-compliance with the terms and conditions of the event organisers, including the admissions policy.

Ensure that at least one trained female member of security staff or supervisors is available in case a search is required to be conducted on females attending the event.

Ensure a suitable, continual recording CCTV system, capable of making both audio and visual recordings, is provided, in place and recording during all licensed hours to monitor entrances, exits, and other relevant areas of the site to address the prevention of crime. The responsible person must ensure that the date and time settings on the system are correct and that the CCTV system is maintained in sound working order.

Ensure that any recordings from the CCTV system is kept for a minimum of 31 days and that it is made available, on demand, to any authorised officer from SC and MSDC.

Ensure notices are displayed at all entrances, and clearly visible to the public, advising that CCTV is installed at the event.

Ensure notices are displayed at the entrances and clearly visible to the public, confirming the admissions and ejection policies.

Ensure an effective means of two-way communication is provided between SIA staff, the Event Manager and if necessary, SC to report crime and disorder incidents.

Additionally, volunteer stewards will be deployed to assist the security in non-critical positions.

c) Public safety

Public Safety is paramount to the event and takes priority over keeping the event running.

Meetings will take place during the build-up phase of the event to ensure all senior staff have a clear understanding of all safety procedures and how to communicate them effectively to staff and audience.

All event staff will be required to attend an on-site briefing before the event begins. Health and Safety will be monitored and logged throughout the event to consistent best practice.

The premises licence holder will ensure that when the public are on site, that an adequate and appropriate supply of first aid equipment and materials (including ambulances) are available on the premises, and that adequate records are maintained in relation to the supply of any first aid treatment. There are emergency access routes across the site and outlined on the accompanying site map.

The Licence Holder shall produce and implement an Event Management Plan (EMP).

All details set out in the EMP document submitted by the Licence Holder to the Licensing Authority (MSDC) shall be conditions of the premises licence, with the document to be submitted in its final format to MSDC no later than 4 weeks before each event is to take place.

The EMP shall include a gridded site plan of the premises including:

- a. The perimeter with position of all entry and exit points
- b. Marquees, tents and stages
- c. Food serving points and bars
- d. Car parks
- e. Site facilities including lighting towers, generators, toilets and event office
- f. Medical and welfare facilities
- g. Guest information point
- h. Orientation of sound systems
- i. Emergency and fire muster areas.

The EMP shall include the following:

- a. Traffic management plan
- b. Security management plan
- c. Admissions and ejections policy
- d. Drugs and alcohol management plan
- e. Risk assessments for fire, safe working practices, contingency plans, site build and breakdown etc.
- f. Health and safety policy
- g. Noise management plan
- h. Vulnerable persons management plan
- i. Medical and welfare plan
- j. Emergency protocols and contingency procedure plan
- k. Provision of on-site toilet facilities plan

I. Litter, refuse and wastewater management plan

Any changes to the EMP, once submitted in its final format, shall not be made except with the written consent of the Licensing Authority

The licence holder shall ensure all plans and procedures included within the EMP are appropriately implemented for the duration of the licensed activities.

Ensure all event logbooks are kept on site and made available to statutory officers of MSDC. The event logbook shall include each and every event and incident with date, time and action taken, if any.

Ensure all safety certificates, inspection reports and risk assessments are kept on site and made available to officers of relevant statutory officers from MSDC.

Ensure an appropriate number of suitably competent stewards are available and working throughout each event. Written instructions to be provided to stewards prior to each event and verbal instructions to be given to stewards on the premises before an event commences regarding their roles and responsibilities and what action to take in the event of an accident or serious incident occurring or if emergency or contingency plans need to be enacted.

Ensure all relevant staff including those serving or selling alcohol are suitably trained concerning the requirements for persons identification; establishing age; the adopted nationally recognised age restriction policy; not serving alcohol to intoxicated persons; asking guests to use the premises in an orderly and respectful manner, being aware of vulnerable persons and adhering to Licensing and Environmental Health requirements.

Ensure a means of two-way communication is provided to report incidents between stewards, the Event Manager, the on-site medical team, and the 'Blue Light' services (including SC, NHS East of England Ambulance Service and Suffolk Fire and Rescue Service (SFRS))

Provide and maintain suitable access in all eventualities for 'Blue Light' services to all parts of the premises in consultation with the Suffolk Fire & Rescue Service (SFRS), SC, NHS East of England Ambulance Service and the onsite medical team.

Appropriate and suitable fire safety equipment to be strategically positioned at the premises in consultation and agreement with SFRS prior to the event.

The licence holder to require all caterers at each event to meet the requirements of current food safety, drinking water and health and safety legislation. A list of event caterers to be submitted to MSDC prior to the event.

The premises and immediate surrounding area will be kept clean and free from litter, with a reputable waste management company present during the event to ensure this is the case.

Substantial and reasonably priced food will be available all times alcohol is available for sale.

The existing premises fenceline will be enhanced using 2.5m heras, to help ensure access control.

d) The prevention of public nuisance

We consider the greatest likely nuisance to be caused by traffic at event ingress and egress, and as such, a full traffic management plan is being compiled to sit within our wider EMP.

This plan defines steward positions to manage vehicles on to and off site preventing traffic build up on the public road around the event dates. We do not anticipate a need for traffic diversion, although may require a temporary close (max 1 hour) at egress, subject to SAG & EMP for the safe departure of guests from the site.

We do not foresee any need for specialist noise management, however will ensure that at all times maximum dB readings at the site perimeter will be below reasonable daytime levels (at approximately 70-80 dB)

The premises and immediate surrounding area would be always kept clean and free from litter. Cleaning will be carried out throughout build, live days and derig by a recognised contractor, working to industry standards.

Stewards will be deployed after the event will assist the departure from the premises and ensure that noise and littering are prevented.

Ensure the Event Manager has a copy of the full premises licence at each event and a copy is available at the event's reception desk, where applicable.

Relevant conditions and terms of the licence to be notified to performers to ensure they comply with the terms and conditions of the premises licence.

All sanitary appliances will be regularly checked, cleaned and emptied to ensure they are in a functional state with a constant supply of clean water or alternative hand cleansing by sanitiser whilst guests and contractors are at the premises before, during and after the event. A constant supply of clean water must be available to all catering contractors.

Ensure that appropriate litter bins, skips and other waste receptacles are provided for refuse and waste water, positioned at strategic points and emptied at suitable frequencies to ensure there is always adequate capacity for litter and waste water so that fire risks and environmental pollution are avoided.

e) The protection of children from harm

The wider event demographic suggests the likely presence of families and children on site.

All bars will operate a Challenge 25 system, and we will ensure the provision of soft and non-alcoholic beverages at points across the site.

No one will be served alcohol if they appear intoxicated.

All ticket holders will be identifiable through the e-ticketing system we plan to use.

The EMP will define protocols for dealing with children and vulnerable persons, and we will encourage the use of blank wristbands through a dedicated guest welfare point.

Ensure an appropriate and suitable, nationally recognised, Age Verification/ Age Restricted Policy is actively operated at each event where alcohol is supplied or sold, including at all licensed bars on the site, in relation to the sale or supply of alcohol, such as the 'Challenge 25' Policy.

Ensure that the sale and supply of alcohol at the premises is carried on in accordance with the age verification policy.

Only accredited identity cards, passports, photo ID driving licence, or a photo ID card as approved by Central Government, to be accepted as bona-fide recognised forms of identification.

The licence holder to require all corporate and institutional clients to restrict their guests to 18+ adults for all evening events.

Notices shall be displayed where alcohol is sold stating that a 'Challenge 25' Policy is in place.

Ensure all relevant staff are aware of, and implement, where appropriate, the vulnerable persons management plan.

Checklist:

Please tick to indicate agreement

	I have made or enclosed payment of the fee.	Requested invoice
	I have enclosed the plan of the premises.	✓
	I have sent copies of this application and the plan to responsible authorities and others where applicable.	✓
	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	✓
	I understand that I must now advertise my application.	✓
	I understand that if I do not comply with the above requirements my application will be rejected. [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	✓

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	02.10.2026
Capacity	CEO of 53 Degrees Global Ltd (Nicholas Bullen)

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i)

the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:
 - A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:
 - does not have the right to live and work in the UK; or
 - is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Privacy notice

Babergh & Mid Suffolk District Council are Data Controllers and can be contacted at: Babergh & Mid Suffolk District Councils, Endeavour House, 8 Russell Road, IPSWICH IP1 2BX. The Data Protection Officer can be contacted at the same address.

We are collecting your personal information in order to process your application. For more information on this see: [How we use your information - Babergh District Council - Babergh & Mid Suffolk District Councils - Working Together.](#)

Your data will not be shared with third parties unless used for council purposes, in order to enquire and receive information relating to your licence, prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation, for example we will share your data with Defra so that Defra can create a database to support the operation of charging clean air zones by local authorities or other air quality plans.

Your data will be kept in line with our retention policy.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Automated decision making and processing is not used during this application. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format, please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at: Wycliff House, Water Lane, Wilmslow, Cheshire, SK9 5AF Phone: 0303 123 1113.

If you do not provide the information required on the application form, then we will not be able to process application for a licence. Your data must be kept up to date in accordance with the conditions of your licence.

For further information on our Data Protection Policies please go to our website: [How we use your information - Babergh District Council - Babergh & Mid Suffolk District Councils - Working Together](#) or email: data.protection@baberghmidsuffolk.gov.uk